

Canton School District 41-1
Board of Education Proceedings
July 10, 2023

The Canton School District Board of Education met in regular session on Monday, July 10, 2023 at 7:00 pm in the school library.

Board members present: Dibert, Gannon, Iverson, Kappenman, Otkin, and Skiles. Absent: Ockenga.
Administration present: Superintendent Townsend, Business Manager Andersen, Principal DeVitt, Principal Knudson, Activities Director Versteeg. Absent: Special Education Coordinator Sutter.

The meeting was called to order at 7:00 p.m. and opened with the Pledge of Allegiance.

Newly appointed Board Member Jennifer Dibert gave the Oath of Office.

Gannon moved, second by Kappenman to approve the minutes of the regular meeting held June 12, 2023. Aye: all members.

Iverson moved, second by Kappenman to amend the agenda to move and change item New Business A – Resignation, and to move items B – Open enrollment request, and C – Budget Amendments, to consent agenda and then approve the agenda as amended. Aye: all members.

No conflicts of interest were identified.

Skiles moved, second by Iverson to approve the following consent agenda items: A – Accept the resignation of Lisa Collins as Special Education Para-Professional, and to thank her for her service to the Canton School District, B - to approve the open enrollment requests of family B – students 4, and 5 for the 2023-2024 school year, and C 2022-2023 approve the following budget amendment with a copy available in the business office:

Revenue:

General Fund: Operating Transfers In	\$481,187.00
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Expense:

Capital Outlay Fund: Operating Transfers Out	\$481,187.00
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Aye: all members.

Kirk Henderson addressed the board of education during public forum regarding the possibility of adding a pickle ball court at Lawrence Elementary. No motions were made in regards to the request.

Skiles moved, second by Kappenman to approve the June 2023 end of fiscal year bills for payment as presented. Aye: all members.

Gannon moved, second by Skiles to accept the financial statements for the month of June, 2023. Aye: all members.

There was not an Elementary Principal report.

There was not a MS/HS Principal report.

There was not an Activities Director report.

There was not a Special Education Coordinator Report.

Business Manager Brian Andersen gave Business Manager report.

Superintendent Townsend gave the Superintendent report.

Gannon moved, second by Kappenman to approve the following 2022-2023 budget addendum, with a copy of the addendum available in the business office:

Expense:

• General – increase elem. ESSER III	\$1,225
• General – increase MS after school	\$165.00
• General – increase MS ESSER III	\$56,629
• General – increase HS ESSER II	\$77,654
• General – increase HS ESSER III	\$50,096
• General – increase Title I	\$38,031
• General – increase Alternative School	\$17,704
• General – increase Alcohol and Drug Services	\$2,164
• General – increase Health Services	\$1,776
• General – increase Library Services	\$1,144
• General – increase Technology Services	\$6,952
• General – increase Board Services	\$45,719
• General – increase Office of the Superintendent	\$647
• General – increase COOP Assessment	\$2,278
• General – increase Business Office	\$22,753
• General – increase Custodial	\$164,095
• General – increase Contracted Bus Services	\$38,312
• General – increase ESSER II Contracted Services	\$3,315
• General – increase Boys Basketball	\$1,243
• General – increase FFA	\$7,510
• General – increase Softball	\$297
• General – increase Track / Cross Country	\$1,751
• Capital Outlay – increase Elementary ESSER II	\$3,828
• Capital Outlay – increase HS Equipment	\$13,798
• Capital Outlay – increase ESSER III HS Software	\$7,100
• Capital Outlay – increase Business Office Software	\$19,957
• Capital Outlay – increase Custodial Equipment/Improvements	\$76,908
• Capital Outlay – increase Capital Outlay Certificates	\$17,777
• Capital Outlay – increase Football Equipment	\$8,813
• Capital Outlay – increase Boys Basketball Equipment	\$7,477
• Capital Outlay – increase Wrestling Equipment	\$19,372
• Capital Outlay – increase Track Equipment	\$1,459
• Capital Outlay – increase Volleyball Equipment	\$4,130
• Capital Outlay – increase Softball Equipment	\$2,651
• Special Education – increase Behavioral	\$11,794
• Special Education – increase Health Services	\$7,987

all to be covered with cash on hand. Aye, all members.

The proposed budget hearing for the 2023-2024 school year was conducted. Motion by Skiles, second by Iverson to approve the 2023-2024 school year budget as presented and previously published, with a copy available in the Business Office. Aye, all members.

Iverson moved, second by Skiles to adjourn the regular meeting at 7:50 p.m.

The Board reconvened for the Annual Meeting of the Canton Board of Education at 7:51 p.m., members present: Dibert, Gannon, Iverson, Kappenman, Otkin, and Skiles. Absent: Ockenga. The meeting was turned over to the Business Manager.

The Oath of Office was signed and recited by the Business Manager and returning board members Robin Kappenman and Jennifer Skiles, each for a three year term.

Otkin was nominated by Gannon, second by Skiles to be board Chair.

Gannon moved, second by Skiles for motions to cease and that Josh Otkin be elected to board chair by unanimous vote. Vote was held, Aye all members.

Otkin was elected as Chairman of the Board of Education. The meeting was turned over to the Board Chairman.

Skiles was nominated by Gannon, second by Kappenman to be board vice chair.

Gannon moved, second by Kappenman for motions to cease and that Jennifer Skiles be elected to board vice chair by unanimous vote. Vote was held, Aye all members.

Skiles was elected as Vice-Chairman of the Board.

Iverson moved, second by Gannon to approve the following annual meeting consent items: Aye all members.

- a. Set board meetings for the 2nd Monday of each month at 7:00 pm in the HS library
- b. Designate Sioux Valley News as the legal paper
- c. Designate First Bank and Trust as the primary depository with Farmers State, and Security Savings Banks as secondary depositories
- d. Designate the vice-chair to countersign checks in the Chairman's absence
- e. Designate Russ Townsend and Brian Andersen as authorized representatives for all federal and state programs
- f. Designate Brian Andersen as authorized representative for the School Lunch Program
- g. Appoint Rodney Freeman as the school attorney as needed
- h. Authorize Russ Townsend or his designee to close school in case of inclement weather or other emergencies
- i. Authorize Brian Andersen as custodian of all accounts and to transfer money as needed
- j. Authorize Brian Andersen to act as purchasing agent
- k. Authorize Brian Andersen to use virtual signature and signature stamp.
- l. Appoint Russ Townsend or his alternate to the Advisory board of the SE Area Cooperative
- m. Appoint Supt. Russ Townsend or his appointee as Truancy Officer for the 2023-24 school year
- n. Advertise for bids/quotes on diesel/gas for the 2023-24 school year
- o. Set admission prices for events and activity tickets (same as prior year)
 - Students \$2.00, \$3.00 for doubleheaders, and \$25.00 activity ticket
 - Adults \$4.00, \$5.00 for doubleheaders, and \$40.00 activity ticket
 - Family activity ticket \$130.00
 - Golden age passes available for seniors over 62

- Middle School Tournaments and track meets, \$2.00 adult and \$1.00 student
- p. The High School computer usage fee is \$25 per student same as the prior year.
 - q. Set the general ed aide substitute pay rate at \$15.00 per hour and the Special Ed substitute aide rate at \$15.50 per hour.
 - r. Set the per diem for board meetings at \$75 per meeting with board members to receive a family activity pass.

Gannon moved, second by Skiles to set school lunch prices for 2023-24

Student prices will remain the same:

K-5: Lunch \$2.55, breakfast \$1.65

6-12 Lunch \$2.65, breakfast \$1.65

Reduced price lunch 40 cents, and reduced price breakfast 30 cents

extra milk 35 cents

Adult meals to be determined at a later date.

Gannon moved, second by Skiles to set the substitute teacher pay at \$130.00 per full day, and after ten cumulative days the rate increases to \$150.00 per day for regular substitute teachers, and Canton School District retired teachers to be paid at a rate of \$160.00 per day.

Larson moved, second by Gannon to set the substitute teacher pay at \$130.00 per full day, and after ten cumulative days the rate increases to \$150.00 per day for regular substitute teachers, and Canton School District retired teachers to be paid at a rate of \$160.00 per day.

Skiles moved, second by Gannon to establish the following committees for 2023-24. Aye all members.

- a. Negotiations –Teachers: J.Otkin, T.Gannon, T.Iverson
- b. Negotiations – Secretaries: J. Dibert, J.Skiles, R.Kappenman
- c. Policy Committee: J.Otkin, J. Dibert, T. Ockenga
- d. Latchkey Board Reps: T.Gannon, T.Iverson
- e. K-12 Foundation Board Reps: J. Skiles, T. Ockenga
- f. SE Area Coop Board of Directors: R. Kappenman

Township Local Review Board was discussed and tabled until a later date to be determined later.

Iverson moved, second Larson to adjourn the annual meeting at 8:09 p.m. Aye all members.

The next regular scheduled meeting of the board will be August 14th, 2023 at 7:00 p.m.

Brian Andersen, Business Manager
Canton School Dist. 41-1

Josh Otkin, School Board President
Canton School Dist. 41-1

Bills for Approval – June 30 2023 End of Fiscal Year (FY2023)

General Fund:

Access Systems	fax service/supplies	234.59
Auto Pros Tire & Serv. Center	vehicle service	957.94
Basepoint Building Automations	exterior door repair	229.59
Bluepeak	phone service	429.27
Canton Home and Farm	custodial supplies	191.11
Canton Imprest Fund	fees, supplies, reimbursements	2,547.35

Capital One Card	ms/hs/bus ofc supplies/desks	185.30
City of Canton	water & sewer, rubble site	5,124.55
City of Sioux Falls	rubble site fees	0.69
Coates, Tim	piano tuning	484.00
Dakota Supply Group	custodial supplies	1,409.04
Dauby's Sport Shop	balls	620.00
Decker Equipment	custodial supplies	675.83
Diamond Vogel Paint	paint	190.00
Eastway Auto Service, Inc.	Dixon mower parts	371.20
Josten's	letters	423.36
Lite Electric	electrical repairs	2,787.89
Matheson Linweld	shop rental and supplies	33.65
MidAmerican Energy	natural gas	13.11
MidAmerican Energy, LLC	natural gas	2,931.28
Pitney Bowes – Rental	postage machine rental	93.00
SDHSAA	rule book	222.00
Sioux Valley News	legal publ., help wanted ads, envelopes	356.69
Site One Landscape Supply, Inc.	custodial supplies	345.57
Software Unlimited, Inc.	accounting software renewal	1,262.00
South Dakota 811	messenger fees	16.80
Sturdevant's Auto Supply	vehicle and custodial supplies	8.76
Summit Companies	fire extinguisher inspection	309.50
Townsend, Russell	continuing education stipend	500.00
Verizon Wireless	cell phone bill	334.00
Xcel Energy	energy	<u>20,634.29</u>
	Total	\$43,922.36

Capital Outlay Fund:

Access Systems	copier lease	1,474.57
ARS	roof repairs	57,740.00
Canton School Imprest Fund	chairs	638.97
Dauby's Sports Shop	softball equipment uniforms	6,452.00
G&R Controls	Lawrence lighting project	4,130.00
Stensland Sand & Gravel, Inc.	gravel	3,354.84
Wenger Corporation	risers	<u>5,107.04</u>
	Total	\$78,897.42

Special Education Fund:

Canton Transit	student transportation	1,740.00
Children's Care Hospital (Lifescape)	student services	28,108.50
Children's Home Society	student services	3,096.04
Universal Pediatrics	student nurse services	<u>3,918.75</u>
	Total	\$36,863.29

Food Service Fund:

Culligan Water Conditioning	water service	70.20
Infinite Campus	Infinite Campus training	<u>225.00</u>
	Total	\$295.20

Bills for Approval – July 2023 (FY2024)

General Fund:

A-OK Sanitary	garbage service	691.00
ASBSD	dues	1657.00
Blooket	online subscription renewal	71.76
Child 1 st Publications	teaching cards	57.39
First American Insurance	surety bond	245.00
Generation Genius	science & math subscription	525.00
ISL Learning	elementary subscription	595.00
Main Street Web Design	school website domain hosting	1,045.00
Not Another History Teacher	sociology course materials	200.00
NWEA	map growth elementary	5,332.50
Pitney Bowes Bank Reserve	postage	2,500.00
PLT4M	student licenses	125.00
Power Spelling	student subscriptions	49.00
Senior Wooly, LLC	subscription	150.00
TIE Office	TIE membership dues	1,650.00
Wayside Publishing	subscriptions	303.75
Gross Salaries	for July	371,181.95
Medicare	Matching	4,955.02
Social Security	Matching	21,187.04
AFLAC	Benefit	101.57
Annuities	Benefit	1,142.72
Dental Ins.	Benefit	688.80
Health Insurance	benefit	46,587.00
Retirement	Matching	21,578.81
Life Insurance	Benefit	49.33
Vision Ins.	Benefit	25.40
Total		<u>\$482,695.04</u>

Capital Outlay Fund:

BSN Sports	basketball uniforms	484.65
Dreambox Learning	site license renewal	5,925.00
Generation Genius	science & math subscriptions	525.00
Mystery Science	renewal	999.00
Riddell All American Sports	helmet reconditioning	6,908.95
SHI International Corp.	windows subscriptions	<u>5,127.57</u>
Total		\$19,970.17

Special Education Fund:

Riverside Insights	testing supplies	1,656.73
Visual Edge Slant Board	slant boards	287.92
Gross Salaries	for June	65,863.85
Medicare	Matching	920.39
Social Security	Matching	3935.43
AFLAC	benefit	310.38
Dental Insurance	Benefit	337.35
Health Insurance	Benefit	9,602.00
Retirement	Matching	3,951.85
Life Insurance	Benefit	89.20

Vision Insurance

Benefit

16.42

Total

\$86,971.52

Canton School District 41-1 - Financial Statement for the Month of June 2023

	<u>General Fund</u>	<u>Cap.Outlay Fund</u>	<u>Spec.Ed. Fund</u>	<u>Bond Red.Fund</u>	<u>Food Ser. Fund</u>
Balance Forward	\$1,322,209.65	\$2,962,772.35	\$273,137.73	\$183,093.93	\$170,887.66
Local	\$206,917.04	\$127,311.19	\$90,257.25	\$33,058.63	\$20.49
County	\$2,485.99				
State	\$253,723.52		\$6,259.00		
Federal	\$254,621.00				\$12,014.83
Total Revenue	\$717,747.55	\$127,311.19	\$96,516.25	\$33,058.63	\$12,035.32
Total Rev. + Bal.	\$2,039,957.20	\$3,090,083.54	\$369,653.98	\$216,152.56	\$182,922.98
Expenses	-\$918,881.88	-\$186,850.51	-\$167,864.56	-\$0.00	-\$31,864.02
Balance Month End	\$1,121,075.32	\$2,903,233.03	\$201,789.42	\$216,152.56	\$151,058.96

Canton School District 41-1 – 2023-24 Fiscal Year

Salaries of teachers and other employees of the school district shall be published separately, once, following the date of their employment. (SDCL 13-8-35 and 6-1-10) (Salary plus extra duty)

Ackerman, Brittany \$55,184; Andersen, Brian \$96,300; Anderson, Jackson \$3,098; Anderson, Kent \$51,748; Anderson, Melissa \$16.18 per hr; Anderson, Merry \$56,206; Anderson, Paul \$65,404; Anderson, Suzanne \$55,597; Anderson, Terra \$16.59 per hr; Ask, Jeremy \$6,120; Baldwin, Jodi \$55,716; Baldwin, Marshall \$1,430; Bergren, Fran \$20.03 per hr; Beyke, Brad \$58,803; Block, Mike \$16.05 per hr; Bouwman, Tara \$50,670; Boyer-Hernes, Jodi \$60,056; Broughton, Sheila \$60,249; Brown, Connie \$16.05 per hr; Burmeister, Tara \$16.76 per hr; Burwitz, Alexis \$55,967; Carter, Amie \$55,513; Cwach, Pamela \$59,534; David, Matt \$71,493; Degeest, Matt \$3,191; Devitt, Gabe \$94,978; DeJong, Atlanta \$54,566; Dixon, Dave \$895; Dixon, Jana \$48,530; Dominisse, Jaden \$3,456; Dunlap, Kristen \$70,702; Ebright, Sally \$20,805; Eich, Michelle \$53,744; Erickson, Monica \$57,006; Evjen, Lucas \$2,264; Falk, Robert \$90,525; Flynn, Rachel \$48,530; Fechner, Taylor \$5,768; Foote, Emily \$16.59 per hr; Fossum, Chelsea \$50,030; Fossum, Jodie \$22.97 per hr; Genzlinger, Jennifer \$17.57 per hr; Gerber, Julie \$19.10 per hr; Groenke, Camron \$53,736; Gustad, Sarah \$21.38 per hr; Guzzo, Andra \$50,670; Hackett, Cynthia \$16.93 per hr; Halling, Mark \$56,924; Hanson, Shelby \$16.59 per hr; Harstad, Andrea \$59,892; Heckathorn, Miriah \$48,780; Helphrey, Amanda \$50,352; Hoefakker, Sandra \$54,980; Huizenga, Derek \$19.12; Husman, Kristen \$58,058; Ingebrigtsen, Mike \$25.42 per hr; Jacobs, Laura \$65,738.74; Jacobsen, Brittany \$54,216; Jensen, Brandy \$17.28 per hr; Jenson, Jennifer \$53,850; Johnson, Scott \$3,456; Keyman, Jeffrey \$67,177; Knudson, Kent \$100,944; Kruse, Nathan \$51,624; Kuper, Mike \$3,560; Kuper, Trina \$3,098; Larson, Nanetta \$22.05 per hr; Lems, Jodi \$52,260; Lohan, Leanne \$62,801; Lothrop, Alyssa \$1,596; Lukonen, Elizabeth \$58,076; Lundberg, Linse \$51,306; Lundstrom, Richard \$72,118; Mack, Miranda \$48,780; McGillivray, Eric \$5,002; McGillivray, Neal \$19.50 per hr; Meendering, Curtis \$58,116; Miller, Robert \$19.73 per hr; Mosher, Georgia \$16.59; Nelson, Becca \$52,774; Nelson, Jolene \$22.20 per hr; Nelson, Nicole \$64,348; Neu, Tony \$57,758; Olsen, Teresa \$51,624; Olseth, Lindsey \$50,930; Olson, Andrew \$56,586; Pearson, Sarah \$52,930; Peterson, Emily \$16.64 per hr; Rhead, Callie \$56,644; Rhead, Elizabeth \$53,130; Rhode, Mike \$3,571; Richardson, Carey \$60,324; Schmidt, Sarah \$54,396; Sehr, Darin \$30.62 per hr; Sehr, Jenelle \$22.25 per hr+\$490; Sehr, Kaitlyn \$55,840; Sehr, Nicole \$25,000; Seibel, Kyle \$2,454; Sharon, Whitney \$16.76; Siegenthaler, Dave \$23.17 per hr; Sifferath, Mary \$52,790; Skiles, Miranda \$3,098; Sorum, Rebecca \$49,959; Souvignier, Emily \$2,653; Steffensen, Andrew \$67,460; Stensland, Michelle \$56,520; Stensland, Richard \$19.50 per hr; Sutter, Sarah \$74,900; Swanson, Parker \$4,272; Swanson, Russell \$66,328; Swenson, Jeremy \$61,620; Teach, Cathrine \$17.28 per hr; Thom, Lindsey \$51,994; Toft, Pamela \$59,793; Townsend, Kristen \$4,964; Townsend, Russell \$124,762; Tuntland, Kelly \$16.76 per hr + \$5,600; Tuntland, Linda \$68,297; Ulrikson, Karen \$24.27 per hr+\$1,090; VanVoorst, Shelby \$49,398; Ventura, Robyn \$59,500; Versteeg, Jacob \$79,593;

Warejcka, Carla \$22.25 per hr; Weinandt, Patrick \$51,527; Wek, Sarah \$55,162; Wentz, Kimberly \$59,855; Weron, Gwen \$57,242; Young, Marsha \$17.28 per hr; Zeutenhorst, Brooklynn \$50,352.